



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

**"Jefferson County: Responsible government
advancing quality of life"**

***REVISED 08-10-2018**

MEMORANDUM

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: August 9, 2018

SUBJECT: JEFFERSON COUNTY Meetings – Week of August 13, 2018

Monday August 13, 2018	<p>*UW Extension Education Committee (Agenda Revised)</p> <p>Drainage Board</p> <p>County Board</p>	<p>8:30 a.m.</p> <p>9:30 a.m.</p> <p>7:00 p.m.</p>	<p>UW Extension 864 Collins, Rm 12, Jefferson</p> <p>Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson</p> <p>Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson</p>
Tuesday August 14, 2018	<p>Fall Partisan Primary Election</p> <p>Human Services Board</p>	<p>8:30 a.m.</p>	<p>Workforce Development 874 Collins Rd, Rm 103, Jefferson</p>
Wednesday August 15, 2018	<p>Land and Water Conservation Committee</p>	<p>8:00 a.m.</p>	<p>Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson</p>
Thursday August 16, 2018	<p>*HOME Consortium Board CANCELED</p>	<p>9:00 a.m.</p>	<p>Waukesha County Administration Building 515 W. Moreland Blvd, Rm 355/59 Waukesha</p>
Friday August 17, 2018	<p>No Scheduled County Meetings</p>		
Saturday August 18, 2018	<p>Lower Spring Lake Rehabilitation District Annual Meeting</p>	<p>11:00 a.m.</p>	<p>Beach Pavilion Palmyra</p>
	<p>Lake Ripley Management District Budget Hearing</p> <p>Lake Ripley Management District Annual Meeting</p> <p>Lake Ripley Management District Board of Directors</p>	<p>9:00 a.m.</p> <p>Immediately Following Budget Hearing</p> <p>Immediately Following Annual Meeting</p>	<p>Oakland Town Hall N4450 CTH A, Cambridge</p> <p>Oakland Town Hall N4450 CTH A, Cambridge</p> <p>Oakland Town Hall N4450 CTH A, Cambridge</p>
Sunday August 19, 2018	<p>No Scheduled County Meetings</p>		



**University Extension Education Committee Agenda
Jefferson County
864 Collins Road, Room 12
Jefferson WI 53549
*REVISED 08-10-2018**

DATE: Monday, August 13, 2018

TIME: 8:30 a.m.

Committee Members: Dan Herbst, Mike Kelly, John Kannard, Mary Roberts, Lloyd Zastrow

1. Call to Order
2. Roll Call (to establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
5. Approval of Agenda (for possible rearrangement)
6. Approval of University Extension Education Committee Minutes from July 9, 2018
7. Communications
8. Update from Area Director – Chrissy Wen
9. *Discussion and possible action on Positive Youth Development Educator/4-H Coordinator Position
10. Review of 2018 Departmental Budget
11. Update on Jefferson County Farm Technology Days (July 2019)
12. Discussion of Monthly Educator Reports – LaVern Georgson & Dustin Winkelman
13. Discussion and possible action on future meeting schedule and agenda items
14. Adjourn

Next Scheduled Meetings:

Regularly scheduled meetings are at the UW-Extension Office in Room 12 on the 2nd Monday of the month at 8:30 a.m. Next meetings are scheduled for: September 10 and October 8.

A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

“Enriching people with knowledge, perspective, skills and aspirations. “University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.

AGENDA
JEFFERSON COUNTY DRAINAGE BOARD
and
LANDOWNERS' MEETING FOR DRAIN 20 AND DRAIN 13 (10:30 a.m.)
Jefferson County Courthouse
311 S. Center Avenue, Rm 205
Jefferson, WI 53549

AUGUST 13, 2018
9:30 a.m.

1. Call to order and review minutes
2. Drain 36 – Review current status i.e. Richard Vela DOT
3. Drain 15 – Current status of stone removal
4. Drain 16 – Culvert replacement Huebner property
5. General – Discuss proposed policy – 40 foot set back
6. Adjourn for Landowners' Meeting Drain 20 and Drain 13

LANDOWNERS' MEETING

1. Call to order by Chairman Hughes (10:30 a.m.) and state purpose of the meeting
2. Drain 20 – Why assessment is necessary
3. Drain 13 – Status of Stop Work Order
4. Adjourn Landowners' Meeting

1. Call to order and continue with Drain Board Meeting
2. Discuss DATCP Petition to Administratively Dissolve
 - a. Location – Jefferson County Fair Park
 - b. Postcard and website
 - c. Conducting meeting
3. Dissolution hearing case (September 19, 2018 @ 2:30 p.m.)
4. Old business (status of various drains)
5. New business
6. Pay bills
7. Motion to adjourn

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AGENDA

JEFFERSON COUNTY BOARD MEETING

MONDAY **AUGUST 13, 2018** **7:00 p.m.**

Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549

1. **CALL TO ORDER**
 2. **ROLL CALL BY COUNTY CLERK**
 3. **PLEDGE OF ALLEGIANCE**
 4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW**
 5. **APPROVAL OF THE AGENDA**
 6. **APPROVAL OF JULY 10, 2018 MEETING MINUTES**
 7. **COMMUNICATIONS**
 - a. Zoning Committee – Notice of Public Hearing, August 23, 2018
 - b. Recognition of Outgoing Supervisor – Alyssa Spaanem
 8. **PUBLIC COMMENT**
 9. **ANNUAL REPORTS**
 - a. Highway – Bill Kern
 - b. Fair Park – Roger Kylmanen
 - c. Human Services – Kathi Cauley
 - d. District Attorney – Su Happ
- NEXT COUNTY BOARD MEETING**
September 11, 2018
7:00 P.M. – RM 205
- COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES**
10. **EXECUTIVE COMMITTEE**
 - a. Ordinance – Amending Board Rules to Include a January 8, 2019 County Board Meeting
 - b. Resolution – Conducting an Advisory Referendum to Require Accurate Value Comparison When Establishing the Assessed Value of National Retail Stores (Dark Store Legislation)
 11. **FINANCE COMMITTEE**
 - a. Resolution – Amending the Jefferson County Human Services Department Budget
 - b. Resolution – Disallowing claim of Carl Braun
 - c. Proclamation – Proclaiming August as Child Support Awareness Month in Jefferson County
 12. **PARKS COMMITTEE**
 - a. Resolution – Entering into a contract for Installation of 3-Span Prefabricated Steel Truss Bridge
 - b. Resolution – Purchasing 3-Span Prefabricated Steel Truss Bridge
 13. **PLANNING AND ZONING COMMITTEE**
 - a. Report – Approval of Petitions
 - b. Ordinance – Amend Zoning Ordinance
 - c. Ordinance – Amending Zoning Ordinance – Text Amendment changes after the enactment of Wisconsin Act 67 on conditional use permits, variances, substandard lots and non-conforming structures
 14. **APPOINTMENT BY COUNTY ADMINISTRATOR**
 - a. Appointment to the Board of Health to fill an unexpired term ending May 11, 2021
 15. **PUBLIC COMMENT** (General)
 16. **ANNOUNCEMENTS**
 17. **ADJOURN**

Human Services Board Agenda - Jefferson County
Jefferson County Workforce Development Center, 874 Collins Road, Room 103
Jefferson, WI 53549

Date: Tuesday, Aug 14, 2018 Time: 8:30 a.m.

Committee Members:

Mode, Jim (Chair)
Jones, Dick (Vice Chair)
Kutz, Russell
Tietz, Augie

McKenzie, John (Secretary)
Crouse, Cynthia
Schultz, Jim

- 1. Call to Order**
- 2. Roll Call (Establish a Quorum)**
- 3. Certification of Compliance with the Open Meetings Law**
- 4. Approval of the August 14, 2018 Agenda**
- 5. Public Comment (Members of the public who wish to address the Board on specific agenda items must register their request at this time.)**
- 6. Approval of July 10, 2018 Board Minutes**
- 7. Communications**
- 8. Review of the June, 2018 Financial Statement**
- 9. Discuss and Approve July, 2018 Vouchers**
- 10. Division Updates: Child and Family Division, Behavioral Health, Administration, Economic Support, and Aging & Disability Resource Center**
- 11. Discussion and Possible Action on New Professional Service Contracts**
- 12. Discussion and Possible Action on 2019 Budget Presentation**
- 13. Discussion and Possible Action for Proclamation in Support of September Recovery Month**
- 14. Review and Discuss Specialized Van transportation**
- 15. Director's Report**
- 16. Discuss Potential Agenda Items for September Board Meeting.**
- 17. Adjourn**

Next Scheduled Meetings:

Tuesday, September 11, 2018 at 8:30 a.m.

Tuesday, October 9, 2018 at 8:30 a.m.

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County board of Supervisors, may be present at this meeting.

Special Needs Request - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

***Jefferson County Land & Water Conservation Committee Agenda
"Working Together to Protect & Enhance the Environment"***

***Jefferson County Courthouse
311 S Center Ave, Rm 112
Jefferson, WI 53549-1701***

Wednesday, August 15, 2018 @ 8:00 am

Committee Members: Matthew Foelker (Chair), Walt Christensen (Vice-Chair), Ed Morse (Secretary), Dan Herbst (UWEX Member), Mike Kelly (UWEX Member), Frank Anfang (FSA Rep), and Margaret Burlingham (Public Member)

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the August Agenda
5. Approval of the July 18, 2018 Meeting Minutes
6. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
7. Communications
 - Department of Agriculture, Trade & Consumer Protection (DATCP) August 2018 Report
8. Natural Resources Conservation Service (NRCS) Report
9. Discussion on LWCD August 2018 Director's Report
10. Discussion and Possible Action on Amending the June 2018 LWCC Meeting Minutes
11. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
12. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP
13. Discussion on the 2019 Budget
14. Review of the Monthly Financial Report (June)
15. Discussion and Possible Action on Purchase of Agriculture Conservation Easements (PACE) Applications
16. Discussion and Possible Action on Rock County Recommended Changes to the Farmland Preservation Program (PACE)
17. Discussion on Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements
18. Discussion on Items for the Next Agenda
19. Next Scheduled Meeting:
 - September 19, 2018 @ 8:00 am in Room 202
20. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

LOWER SPRING LAKE PROTECTION & REHABILITATION DISTRICT

Annual Meeting

Beach Pavilion, Palmyra, WI

August 18, 2018 11:00 A.M.

*Members: Carol Dixon, President; Debby Bartolerio, Secretary; Vicki Bradford, Treasurer; Blane Poulson, County Board Rep;
Kathy Weiss, Village of Palmyra Rep*

- Call to order (Carol)
- Reading of Minutes for June 9, 2018 (Debby)
- Reading of Minutes for June 27, 2018 (Debby)
- Treasurer's Report (Vicki)
- 2017-2018 Budget Review and Vote (Vicki)
- Aquatic Plant Survey Results (Patricia)
- Weed Harvesting Report (Jim)
- Dam Repair Update (Kathy)
- Vote for Secretary (Linda & Pat)
- Appointment of Auditors
- Open Forum
- Next Meeting Date
- Adjournment



**Budget Hearing
August 18, 2018
9 a.m. at Oakland Town Hall**

Annual Meeting

Immediately following budget hearing

- I. Call to Order**
- II. Approval of 2017 Annual Meeting Minutes**
- III. Nomination of Board Candidate – one position**
- IV. Chairman's report**
- V. Treasurer's report**
- VI. Discussion and possible action on other Business that can be legally considered by the District**
- VII. Approval of budget and tax levy**
- VIII. Tabulation of vote and election of Board Members**
- IX. Presentation on Phosphorus Reduction in the inlet creek**
- X. Adjournment**



**Lake Ripley Management District Meeting of
the Board of Directors August 18, 2018
Immediately following Budget Hearing/Annual Meeting at Oakland Town Hall**

- I. Call to Order and Roll Call**
- II. Election of Board Officers**
- III. Adjournment**